



Fordham Parish Council Meeting

MINUTES

Meeting held 29th April 2025 at 7.30pm in Fordham Village Hall

Those present.

Councillors: G Branagh (Chairman), H Branagh, D Chapman (Deputy Chairman), M Hamilton-Macy, N Dulacher, C Alexander and O. Acland

Also In Attendance: E Nelson-Hayes (Clerk) and no members of the public present.

24-25/142 Welcome those present and apologies for absence

Resolved. To record attendance – all present.

24-25/143 To receive any declarations of interests from Councillors

Resolved. CA npi planning application 250561

24-25/144 Public participation session with respect to items on the agenda and other matters that are of mutual interest

The maximum time allowed for the public to participate as per Fordham Parish Councils Standing Orders is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate.

No members of the public present.

24-25/145 Minutes of the Parish Council meeting Tuesday 29th April 2025

Resolved. The minutes of the full council meeting are accepted as a true record.

24-25/146 Received report from County and City Councillors if in attendance

None in attendance.

24-25/147 Planning

147.1 To discuss any planning applications received from 26th March up to 19th April 2025

Resolved. No comment on the following application received from 26th March up to 19th April 2025

250696	Madresfield Annexe, Penlan Hall Lane, Fordham Colchester CO6 3LP	Change of Use of a building, an existing residential annexe, to a separate dwellinghouse	1/5/2025
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147.2 Planning applications received between 23rd to 29th April 2025

Resolved. Providing it complies with the Grade II listed requirements the Council are happy to registered a no objection on this application received between **23rd to 29th April 2025** (to be presented at the meeting)

250830	The Old Rectory, Plummers Road, Fordham Essex CO6 3NR	External remedial works to preserve the listed building, including works to the roof, chimney, rainwater goods, timber frame, render, access steps, doors and windows	17/4/2025
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147.3 To note planning decisions received.

None received by 23rd April 2025

24-25/148 Finance

148.1 To receive finance reports from 18th March & 17th April 2025

Resolved. Approved the finance reports and bank statements. Approved to spend £85 for the accounts package extension to generate VAT reports for submission.

148.2 Invoices for payment received between 26th March-23rd April 2025

Resolved. The payments listed in appendix A approved.

Date	Invoice no	Payable	Purpose	Amount (* VAT)
18.04.25	-	J&M Payroll Services	Payroll January <i>Inc HMRC/Ni/Pension</i>	£1,385.29
01.04.25	1743	JPB Landscapes	Grass cutting	£1,033.63*
11.04.25	6812	TBS Hygiene	Bin emptying	£168.00*
08.04.25	MEM254031-1	SLCC	Membership fees	£190
01.04.25	-	RCCE	Membership fees	£84*
15.04.25	43875	J&M Payroll Services	Payroll fees	£36*
02.04.25	983343768060	Three mobile	Mobile phone Mar	£7.97*

Total - £2,904.89

148.3 Invoices for payment received between 23rd-29th April 2025

Resolved None presented at the meeting.

24-25/149 Health & Safety and Village Maintenance

149.1 Weekly H&S checks for the Playground

w/c 18th March & 25th March 2025

w/c 1st, 8th & 15th April 2025

Resolved. Noted reports and agree to action any faults as described in the reports.
Expenditure of £100 to work on the bin within Fordham.

24-25/150 Events

150.1 VE Day

VE Day 10th May event; Push the events on social media.

A possibility of a gatling gun to display

Ice cream van has been booked

Coconuts have been delivered

The crockery is ready for the stall

Hotdog stand with donations to St Helena Hospice

Splat the rat

To meet at 9am on the green to start setting up.

VE Day event 8th May – song sheets have been printed.

Lantern lighting

VE Day flag

24-25/151 To receive an update on the VAS machine

Resolved. To move this agenda item to the May meeting due to the lack of information provided for the Councillors to consider.

A 7 sided allen key had been purchased for the VAS machine. A request for a smiley face display for it. Need to find installation and moving costs for the machine from a qualified and insured engineer/electrician. Speak to Sudbury Town Council again for advice.

24-25/152 To review the new contract for bin emptying within Fordham

Resolved. To receive further information as the contractors and potential contractors haven't provided the correct information.

24-25/153 To receive Councillors and Clerk reports

MH-M; Noted that the potholes in areas of the village close to the flood plain are being worked on.

ND; a request for the Clerk to chase up the removal of the fly tipping which has asbestos in it.

OA; noted that a previously discussed application has been withdrawn.

23-24/154 Items for next meeting

The Annual Meeting will take place on 27th May 2025 at 7.00pm in the Village Hall followed by the Full council meeting.

Motion. To agree any further items for future Parish Council meetings

Meeting closed at 8:43pm