



Fordham Parish Council Meeting

A G E N D A

Tuesday 25th August 2020 at 7.30pm (via Zoom)

Dear Councillor, you are summoned to attend a meeting of the Parish Council to be held virtually via Zoom commencing at **7.30 pm on Tuesday 25th August 2020**. The Public and Press are invited to attend.

Signed (Clerk)

Dated: 18/08/20

This meeting will be held via the Zoom platform – a video/audio app that is free to download. Public participation will be allowed regarding matters arising on the agenda only and at the discretion of the Chairman. If you would like to listen or take part in the meeting, please email clerk@fordham-pc.gov.uk or telephone **07453 160831 for log in details that will be issued on Tuesday 28th July by 12noon.**

20-21/49 Those present and apologies for absence

Motion. To record attendance and accept apologies for absence

20-21/50 To receive any declarations of interests from Councillors

Motion. To record and accept any declarations of interest from Councillors

20-21/51 Minutes of the Parish Council meeting Tuesday 30th June 2020

Motion. The minutes of the full council meeting are accepted as a true record

20-21/52 Public question time

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items of items of interest of concern to the Parish

20-21/53 Received report from County and Borough Councillors if in attendance

20-21/54 Planning

54.1 To discuss planning applications listed below.

Motion. To prepare a response for the applications noted below

Application No	Type of Application	Address	Description
201432	FULL	Fordham Village Hall, Church Road, Fordham Colchester CO6 3NA	Extension to Village Hall to Provide Function Room and Disabled W/C
201595	FULL	24 Hall Road, Fordham Colchester CO6 3NQ	Single storey side extension
201644	FULL	Flint Farm, Ponders Road, Fordham Colchester CO6 3LN	Retention of the existing mobile home as temporary residential accommodation.

54.2 To note planning decisions listed below.

Motion. To prepare a response for the applications noted below

Application No	Decision	Address	Description
201145	Approve Conditional	Brook Farm, Halstead Road, Fordham Colchester CO6 3LW	Demolition of existing bungalow and replacement with new, plus associated external works.

54.3 To discuss any planning applications received between 22nd to 28th July 2020

Motion. To prepare a response for any applications received between 22nd to 28th July 2020 (to be presented at the meeting)

20-21/55 Fordham Times

Motion. To agree the next phase for the Fordham Times

20-21/56 Internal Auditor

Motion. To appoint an Internal Auditor for 2020-21

20-21/57 Locality budgets

Motion. To agree any locality budget items

20-21/58 Potholes

Motion. To agree to submit potholes to Anne Brown

20-21/59 Village Christmas Tree

Motion. To consider purchasing a real Christmas Tree and Lights for the Village Green

20-21/60 Annual Governance Review

Motion. To approve the updated Annual Governance Statement form

20-21/61 Insurance review

Motion. To discuss and agree a provider (if quotes are available)

20-21/62 Road Traffic Report

To receive an update

20-21/63 Finance and Expenditure

63.1 To receive finance reports as of 17th July 2020

Motion. To Receive finance reports as of 17th July 2020

63.2 Poppy wreath

Motion. To agree to purchase a poppy wreath for Remembrance Sunday

63.3 Invoices for Payment

Motion. To approve payments listed in appendix A – total expenditure **£943.91**

63.4 Invoices for payment received between 22nd to 28th July 2020

Motion. To approve payments listed in appendix B (to be presented at the meeting)

20-21/64 Playground

20-21/64.1 To receive Health and Safety checks for playground

Motion. To note reports and comments noted in reports for 3rd to 24th June 2020 and agree any actions required.

20-21/64.2 To receive Annual Play Inspection report

Motion. To note the summary and recommendations from the Health and Safety Officer and to agree next steps

20-21/65 Action plan updates

To review the Parish Council action plan

20-21/66 To receive Councillors reports

20-21/67 To receive Clerk's report

20-21/68 Items for future meetings

Motion. To agree any further items for future Parish Council meetings

20-21/69 Exclusion of the Press and public

Motion. TO RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest.

20-21/70 Staffing

Motion. To approve the confidential minutes from Parish Council meeting on Tuesday 28th July 2020

20-21/71 Public Domain

Motion. To consider whether any item discussed in private session could be moved into the public domain