



Fordham Parish Council Meeting

A G E N D A

Tuesday 3rd August 2021 at 7.30pm

Dear Councillor, you are summoned to attend a meeting of the Parish Council to be held in the John Owen Barn at All Saints Church, Fordham CO6 3NL commencing at **7.30 pm on Tuesday 3rd August 2021**. The Public and Press are invited to attend.

Signed (Clerk)

Dated: 27/07/21

21-22/49 Welcome those present and apologies for absence

Motion. To record attendance and accept apologies for absence

21-22/50 To receive any declarations of interests from Councillors

Motion. To record and accept any declarations of interest from Councillors

21-22/51 Minutes of the Parish Council meeting 29th June 2021

Motion. The minutes of the full council meeting are accepted as a true record

21-22/52 Public question time

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the Parish

21-22/53 Received report from County and Borough Councillors if in attendance

21-22/54 Planning

54.1 To discuss any planning applications received to 20th July 2021

Motion. To prepare a response for the applications noted below

Application No	Type of Application	Address	Description
211811	FULL	Braggs, Quilters Green, Fordham Colchester CO6 3LZ	Conversion of existing garage to annex/office

54.2 To discuss any planning applications received between 20th to 27th July 2021

Motion. To prepare a response for any applications received between **20th to 27th July 2021** (to be presented at the meeting)

54.3 To note planning decisions received

To note any planning decisions received by 27th July 2021

21-22/55 Traffic Calming Measures

To provide an update to members

21-22/56 Action plan updates

To note the Parish Council action plan

21-22/57 Village Events

57.1 To receive an update on plans for the Village Fayre – 7th August 2021

57.2 To receive an update on plans for the Christmas Lights Switch on – 5th December 2021

57.3 To receive an update on ideas for the Queens Platinum Jubilee – 2nd – 5th June 2022

Motion. To receive updates and ideas for the village events and to agree the next course of action

21-22/58 Solar lights

Motion. To receive a report and agree next steps

21-22/59 Parish Council Policies

59.1 Memorial Policy

59.2 Code of Conduct

59.3 Bullying and Harassment

Motion. To approve and adopt the policies listed above.

21-22/60 Insurance Policy

Motion. To confirm there are no amendments required for the Insurance Policy

21-22/61 Salt bag scheme

Motion. To agree if the Parish Council wishes to partake in the Salt Bag Scheme

21-22/62 Finance

62.1 To receive finance reports as of 17th July 2021

Motion. To Receive finance reports for 17th July 2021

62.2 Office equipment

Motion. To approve the purchase of a new laptop for the Clerk

62.3 Invoices for Payment

Motion. To approve payments listed in appendix A – total expenditure **£2,726.63**

62.4 Invoices for payment received between 20th and 27th July 2021

Motion. To approve payments listed in appendix B (to be presented at the meeting)

21-22/63 Health & Safety and Village Maintenance

63.1 Weekly H&S checks for the Playground

w/c: 21st and 28th June 2021

w/c: 5th, 12th and 19th July 2021

Motion. To note reports and agree to action any faults as described in the reports

63.2 Playground Swings

Motion. To review proposals and costs to repair the Playground Swings (if available)

63.3 Fencing repairs

Motion. To review quote received and agree a course of action

21-22/64 To receive Councillors reports

21-22/65 To receive Clerk's report

21-22/66 Items for next meeting

The next meeting will take place on 28th September 2021, at 7.30pm in the John Owen Barn.

Motion. To agree any further items for future Parish Council meetings