



Fordham Parish Council Meeting

30th April 2024 at 7.30pm

Members of the Council are summoned to participate in the forthcoming Parish Council meeting at **7.30pm on Tuesday 30th April 2024**, to transact the business shown in the agenda at Fordham Village Hall, Church Road, Fordham, CO6 3NE.

Members of public and press are welcome to attend.

Kathryn Cameron

Parish Clerk

Dated: 19/04/24

A G E N D A

23-24/145 Welcome those present and apologies for absence

Motion. To record attendance and accept apologies for absence.

23-24/146 To receive any declarations of interests from Councillors

Motion. To record and accept any declarations of interest from Councillors.

23-24/147

147.1 To appoint Parish Clerk

Motion. To approve recommendation from the Personnel working group to appoint a new Parish Clerk.

147.2 To agree for the new Parish Clerk to be added to the Current Account

Motion. To approve and sign paperwork (if available)

23-24/148 Public participation session with respect to items on the agenda and other matters that are of mutual interest

The maximum time allowed for the public to participate as per Fordham Parish Councils Standing Orders is 15 minutes with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate.

23-24/149 Received report from County and City Councillors if in attendance

23-24/150 Minutes of the Parish Council meeting Tuesday 26th March 2024

Motion. The minutes of the full council meeting are accepted as a true record.

23-24/151 Planning

151.1 Planning applications received to 19th April 2024

Motion. To prepare a response for the applications noted below.

Type of Application	Application No	Address	Description
FULL	240748	Braggs, Quilters Green, Fordham Colchester CO6 3LZ	A double storey rear and side extensions

151.2 Planning applications received between 20th to 30th April 2024

Motion. To prepare a response for any applications received between **20th to 30th April** (to be presented at the meeting).

151.3 Planning decisions received

To note any planning decisions received by 30th April 2024.

Application No	Address	Description	FPC Comment	Decision
240043	33 Ponders Road, Fordham, Essex, CO6 3LY	Two storey rear extension	Fordham Parish Council has no objections to the planning application	Approve Conditional 15.04.24

23-24/152 Councillor vacancy and Co-option

Motion. To note the resignation of Cllr L Pfander and to agree to advertise for the Councillor vacancies via co-option.

23-24/153 Pylon Consultation

Motion. To consider the consultation and agree to prepare a response from Fordham Parish Council.

23-24/154 Events

154.1 D-Day 80 Anniversary

Motion. To receive an update on plans and agree any identified costs.

154.2 Fordham Vehicle Show

Motion. To agree for the vehicle show to have use of the playgrounds for overspill parking.

23-24/155 Annual Return for year ending 2023-24

155.1 Internal audit report 2023-24

Motion. To receive, approve and note recommendations from the internal audit report 2023-24

155.2 Section 1 – Annual Governance Statement for the year ending 31st March 2024

Motion. To receive, approve and agree for the Chairman to sign Section 1, the Annual Governance Statement for the Year Ended 31st March 2024

155.3 Section 2 – Accounting Statement for the year ending 31st March 2024

Motion. To receive, approve and for the Chairman to sign Section 2, the Annual Accounting Statements for the Year Ended 31st March 2023

155.4 Approval of the Annual Accounts & Supporting Statement

Motion. To receive and approve the Annual Accounts for the year ended 31st March 2024

155.5 To receive year end accounts and budget report for 2023-24

Motion. To receive and approve year end accounts for 2023-24.

23-24/156 Finance

156.1 To receive finance reports for 17th April 2024

Motion. To Receive finance reports and bank statements for 17th March 2024 and approve.

156.2 Expenditure

Motion. To agree expenditure for the Annual Parish meeting.

156.3 Invoices for payment received between 27th March to 19th April 2024

Motion. To approve payments listed in appendix A total **£2,028.81**.

156.4 Invoices for payment received between 20th to 30th April 2024

Motion. To approve payments listed in appendix B (to be presented at the meeting).

23-24/157 Health & Safety and Village Maintenance

157.1 Weekly H&S checks for the Playground

w/c 25th March 2024

w/c 1st, 8th and 15th April 2024

Motion. To note reports, agree to action any faults as described in the reports and consider quotes received to date.

157.2 War Memorial

Motion. To receive an update on the repairs and approve proposal (if available).

157.3 Village Bus Stops

Motion. To receive an update and agree how to proceed

23-24/158 To receive Councillors and Clerk reports

23-24/159 Items for next meeting

The next meeting will take place on 28th May 2024 at **6.45pm** in the Village Hall (note time change)

Note the Annual Parish Meeting will take place on the 28th May at 8pm in the Village Hall – this will be an informal meeting with refreshments, presentation of commendations and representatives from The Woodlands Trust and Speedwatch.

Motion. To agree any further items for future Parish Council meetings