

Fordham Parish Council Agenda

Dear Councillor, you are summoned to attend a meeting of the Parish Council to be held at Fordham Village Hall Church Road, Fordham Colchester, Essex commencing at **7.30 pm on 24th April 2018**. The Public and Press are invited to attend.

Kathryn Cameron

Signed (Clerk)

Dated: 18/04/18

18/46 Those present and apologies for absence

Motion. To record and accept apologies for absence

18/47 To receive any declarations of interest from councillors

18/48 Minutes of the meeting held on 22nd March 2018

Motion. The minutes of Full Council Meeting are accepted as a true record

18/49 Public question time

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish

18/50 Receive report from County and Borough Councillors if in attendance

18/51 Care and maintenance of football pitch

To consider costs if all three quotes available

18/52 To receive an update from the Football Club for proposed changing facilities

A report has been submitted from the FC Chairman

18/53 To agree to a regular litter pick in the village

To consider frequency, how to dispose of rubbish and sponsorship

18/54 To consider hosting a regular Village Market

To discuss further information gathered by the organisers including having village agreement especially from residents affected by the event, access, parking and weather

18/55 To consider request to assist with funding for the local shopper bus

Motion. To agree a donation towards the funding of the bus

18/56 To consider funding repairs to the Village bus shelter

Motion. To agree to obtain quotes for the shelter repairs and continue to ascertain ownership of the land it stands on

18/57 To receive planning application no 180843

Application no:	Property Details:	Application Details:
180843	Friars Farm Kennels Halstead Road, Fordham Colchester CO6 3LW	Detached one and a half storey dwelling including retention of mobile home for duration of building work, following grant of Certificate of Lawful Use 173155. (Resubmission of 172503)

Motion. To discuss application

18/58 To receive Councillors reports

18/59 To approve outstanding invoices for payment

Motion. Approve invoices listed in appendix A

18/60

Items for next meeting

To receive full report from housing survey once published

To consider traffic issues in the village

To receive update from Village Hall proposed renovations

Fordham Parish Council
Minutes of Parish Council meeting
Held at Village Hall, Fordham, Colchester, Essex
7.30pm on 24th April 2018

18/46 Those present and apologies for absence

Chairman – Nigel Head-Jenner (NHJ)

Councillors – Durlacher (ND), Light (RL), Alexander (CA), Gregory (RG), Turner (RT), Pallent.(SP)

Also present –Mrs Cameron (KC) Clerk, 7 members of the public

Resolved. No apologies were received

Proposed Cllr Head-Jenner, Seconded Cllr Durlacher and carried unanimously

18/47 To receive any declarations of interest from councillors

There were no declarations of interest

18/48 Minutes of the meeting held on 22nd March 2018

Resolved. The minutes of Full Council Meeting held on 22nd March 2018 are accepted as a true record with the following amendments being made to the minutes, then agreed and signed.

18/49 Public Questions time

A resident asked if there was any update on yellow lines by the school as it is very dangerous. The Chairman agreed the corner is dangerous and noted that a recent speed watch for that area recorded an average speed of 52-56 miles per hour on that corner. The council will follow the correct procedures to request assistance from CBC and ECC.

A resident requested signs are produced and displayed (particularly on Mill Road) during the next litter pick to ensure the safety of all participants.

A resident noted that the new website still has limited information on it. The Chairman noted that it is a work in progress and if anyone wishes to see additional information displayed they need to contact the Clerk.

The meeting reopened 19.35

18/50 Receive report from County and Borough Councillors if in attendance

Resolved. Cllr Nigel Chapman was not in attendance at the meeting however, sent the following information to the Clerk in advance of the meeting:

- *I asked Robert Strathern from Fairfields if he would agree to attend a Parish Council meeting and he indicated he would. This was reported in the Minutes of the Parishes Liaison meeting with him that I have passed on.*
- *I contacted the resident regarding affordable housing subsequently and she/her family member has now registered with 'Homechoice'*
- *I suggested that the use of Ponders Road by CSH should be referred to their next Liaison meeting, which I believe was agreed*
- *Colchester Borough Council zone teams will assist with the removal of litter collected (re item on Agenda)*

Cllr Durlacher was unable to attend the last Parish liaison meeting and noted Terry Burns is the officer attending on behalf of the council

18/51

Care and maintenance of football pitch

Two quotes have been received however the range of cost is over £300 difference. The Clerk will continue to seek quotes from other companies able to undertake aerating the pitch to the standard required.

The Chairman of the football club mentioned that the goal areas also require attention. The Chairman suggested that if the Council were to provide the cost of soil and grass would the football club repair the area themselves, sectioning one goal at a time. The Council agreed to discuss the price of materials at the next Parish Council meeting.

18/52

To receive an update from the Football Club for the proposed changing facilities

A report was submitted to the Council from the FC Chairman requesting approval and assistance to build a standalone changing facility. Sharing facilities with the Village Hall has proved unsuitable for several reasons including safeguarding, availability and too many restrictions. The following actions were agreed:

- NHK and KC to look at the deeds to see if there are any rules and regulations that need to be adhered to.
- KC to assist the football club with fund providers
- The football club to prepare drawings, business plan and seek costs

The council agreed to consider a facility once further information has been gathered.

Proposed NHJ, Seconded CA and carried unanimously.

18/53

To agree to a regular litter pick in the village

To consider frequency, how to dispose of rubbish and sponsorship

The council agreed that they would like to see a regular litter pick around the village however it was felt that it is a big job for the handful of volunteers will to partake. The borough council can provide signage, litter pickers, high vis jackets and bags.

The council agreed in principle to three times per year, one in March coordinated by Fordham in Bloom then the Parish Council to organise one in July and October.

Proposed Nick Durlacher, Nigel Head-Jenner and agreed unanimously.

Actions for the Clerk to agree a July date, advertise and make some signs, if it's a success do one in October

Clerk to write to the local food companies and skip hire asking for sponsorship and/or assistance at the litter pick

18/54

To consider hosting a regular Village Market

To discuss further information gathered by the organisers including having village agreement especially from residents affected by the event, access, parking and weather.

The discussion was extensive, and the main organiser was able to answer the questions the Parish Council asked.

- It was confirmed that the proposed market will be a local farmer's produce market and although they are profit making, a percentage will be donated towards the tree on the green
- Organisers requested to hold no more than 3 events in 2018 the first taking place in July, with just 10 stalls at first and increasing slightly more with each event
- Ramps can be measured and made for vehicles to drive on to the green
- There is a lot of support from people in the village and a positive response has been received on facebook
- Assurances were made that the event will only take place if the ground is in the right condition (as per rules for the car show) and care will of course be taken that the work Fordham in Bloom undertake on the green is not undone

The Council considered the information and agreed that the Village Hall Committee could arrange an event in July once confirming the following conditions:

- All residents are contacted and informed of the event
- If there are complaints the Council will decide if the event will be continued with a maximum of 3 for the year

- Risk assessments, Insurance, Public Liability and Project plan will be submitted to the Parish Council in advance of the event

Actions for the clerk to purchase parking cones

Proposed NHJ, Seconded SP and unanimous agreement

18/55 **To consider request to assist with funding for the local shopper bus**

Motion. To agree a donation towards the funding of the bus

Following discussions regarding the purpose of the community bus, and confirmation that people with mobility issues use the service as it offers door to door service to residents, the Parish Council requested clarification if a donation would be a one-off annual payment or will more funds be required on a regular basis.

Resolved. Clerk to gather more information and report at the next PC meeting

18/56 **To consider funding repairs to the Village bus shelter**

Motion. To agree to obtain quotes for the shelter repairs and continue to ascertain ownership of the land it stands on

The Council once again discussed who owns the land. A local history society event was attended and there were pictures of the bus shelter being handed over to the Parish Council but there is no further clarity. The Parish Council have funded and have received quotes from Wayne Goodchild in the past.

Resolved. It was agreed that ND will arrange for a survey report then go to tender. Quotes will be reported to the Parish Council once available

Proposed Nick Durlacher, seconded Nigel HJ unanimous

18/57 **To receive planning application no 180843**

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Motion. To discuss application

Resolved. To make the following comment: The drawings are inadequate to base a decision on. The Parish Council would like to see the proposed building elevations /sections are shown in context with their surroundings to include neighbouring buildings , their boundary conditions and ground levels of the proposed landscape to demonstrate if there is any overlooking or overshadowing.

18/58 **To receive Councillors reports**

ND – Noted that at the last Liaison meeting with Colchester skip hire, although he was not present, the concerns for the heavy flow of traffic through the village was discussed and noted in the minutes. Colchester skip hire confirmed they have limitation of lorry movements but other companies do not have the same restrictions in place.

CA – Noticed when doing the litter pick the sign for Plummers Road has disintegrated, the the kerb stones have collapsed and the sign was in to the ditch. She propped it up to make it visible to passers-by. Also noted that horses are going on to the BMX field and needs signs to be put up asap. SP explained she had signed and NHJ will collect and put the signs up.

RG - Met with people from Strathern's re tractors going through the village and would like to propose they have a 20 mile per hour limit. RG will be in attendance at the next meeting.

SP – nothing to report except that she will be able to do the village welcome packs again so if anyone knows of new residents, please let her know.

RT - nothing to report

RG – reported the terrible state of Ponders Road and Lucas Avenue and showed the Councillors pictures of the worst cases. He agreed to prepare a detailed report for Councillor Anne Brown and requested if anyone has any other areas to report, please do so as a matter of urgency.

RL - nothing to report

NHJ – Attended a speed watch day and 11 speeding cars were identified and reported to the police, number plates are uploaded to a police website and letters will be written to the drivers. The headphones were purchased and very useful. He asked for more volunteers which will be advertised on the notice board and website and will arrange training when there are more people available.

Cars and coffee was cancelled and will take place on the 5th May where the field will be used, weather permitting, for parking if required.

18/59

To approve outstanding invoices for payment

Motion. Approve invoices listed in appendix A

Q No	Payable	Purpose	Amount
1770	Chris Cousins	Playgrounds checks <i>March Invoice</i> <i>Balance from Jan/Feb invoice</i> <i>Late payment of Nov invoice</i> <i>Late payment of Dec invoice</i>	£221.00 £68.00 £17.00 £68.00 £68.00
1772	Hill Farm Landscapes	Village maintenance – April 2018	£1,270.00
1773	Letchwood	Website set up and training	£250.00
1774	Fordham in Bloom	Grant owing from 2017/18	£500.00
1775	Kathryn Cameron	Mobile phone <i>Set up and March invoice</i> <i>April invoice</i>	£28.98 £16.99 £11.99
1776	EALC	Fees for CiLCA	£465.00
1777	J&M Payroll	Payroll Fees for March 2018	£30.00
1778	Hunnaball Memorials	To dismantle and re configure clock	£720.00

18/60

Items for next meeting – 29th May 2018 0 starting at 7.15pm Annual Assembly

To receive full report from housing survey once published – postponed until June meeting

To consider traffic issues in the village

To consider the cost to aerate the football pitch

To consider the cost of providing the football club with materials to repair the goal areas

To receive update from Village Hall proposed renovations

To discuss roles of the Council and allocate responsibilities of councillors

Meeting ended 20.35

