

Fordham Parish Council Agenda

Dear Councillor, you are summoned to attend a meeting of the Parish Council to be held at Fordham Village Hall Church Road, Fordham Colchester, Essex commencing at 7.30 pm on February 20th 2018. The Public and Press are invited to attend.

Signed (chairman)

Dated

- 18/13 Those present and apologies for absence**
Motion. To record and accept apologies for absence
- 18/14 To receive any declarations of interest from councillors**
- 18/15 Minutes of the meeting held on 23rd January 2018**
Motion. The minutes of Full Council Meeting held on 23rd January 2018 are accepted as a true record
- 18/16 Public question time.**
The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish
- 18/17 To appoint new Clerk**
Motion. The Council appoints Kathryn Cameron for the role
- 18/18 To receive planning application no 173259**
Cobbs, Fossetts Lane– Proposed side extension
Motion. To discuss application
- 18/19 To consider applications for co-opted councillors**
Motion. To accept application from Christine Church and Richard Gregory
- 18/20 To approve the planting of a Shrub on the village Green**
Motion. The council authorises the Beavers Group to plant a shrub on the Parish Village Green.
- 18/21 To approve Hunnaball Memorials Invoice for war memorial**
Motion. The council authorises payment of the invoice totalling £720.00
- 18/22 To approve outstanding invoices for payment**
Motion. The council authorises payment of the following invoices:
- | | |
|--------------------------------------|-----------|
| Fordham Village Hall – January 2018 | £54.00 |
| Hill Farm Landscapes – December 2017 | £1,207.14 |
| Hill Farm Landscapes – January 2018 | £1,207.14 |
| Hill Farm Landscapes – February 2018 | £1,207.14 |
| Letchwood – Management January 2018 | £275.00 |
| Letchwood – Office equipment | £498.00 |

- 18/23** **To receive update for Fairfield's Farm planned expansion**
Motion. The council notes the information
- 18/24** **To note the acquisition of a .gov email and website**
Motion. The Council notes the information
- 18/25** **To consider new staffing matters**
Motion. To approve the Clerk to purchase a monthly contract telephone
- 18/26** **Items for next meeting**

Fordham Parish Council
Minutes of Parish Council meeting
Held at John Oates Barn, Fordham, Colchester, Essex
7.30pm on February 20th 2018

18/13 Those present and apologies for absence

Chairman – Nigel Head-Jenner (NHJ)

Councillors – Durlacher (ND), Turner (RT)

Also present – Mrs Cameron (KC), Mr Letch (ML) Locum Clerk, 11 members of the public

Resolved. Apologies for absence were accepted from Cllrs Pallent, Light
Proposed Cllr NHJ Seconded Cllrs ND, RT and carried unanimously

18/14 To receive any declarations of interest from councillors

There were no declarations of interest

18/15 Minutes of the meeting held on 23rd January 2018

Resolved. The minutes of Full Council Meeting held on 23rd January 2018 are accepted as a true record.

Proposed Cllr NHJ seconded Cllr RT and carried unanimously

18/16 Public Questions time

A resident asked if the agenda could be available on paper at the start of the meeting in the absence of the website. ML informed the public that a new .gov.uk website has been created along with a .gov email address for the Clerk and the website should be available soon.

New website address: fordham-pc.gov.uk

Clerk email address: clerk@fordham-pc.gov.uk

In reply to a question, it was confirmed that users trying to access the old site would automatically be redirected to the new site and there will be text on the old site to confirm the new website address.

It was noted that there is an agenda item for co-option of councillors which was a deferment of a decision from the November meeting and two of the names are not on the current agenda; would the deferred candidates be considered at the current meeting?

ML reported that those deferred could not be considered as they weren't on the agenda however there are sufficient vacancies and anyone wishing to become a Parish Councillor should email the Clerk with the relevant co-option application form if they hadn't already done so.

A resident pointed out that the agenda on the notice board outside the shop does not show item no 18/22. The Chairman confirmed that item was on the published agenda and apologised if the paperwork had been poorly displayed as it was dark when the agenda was placed on the notice board.

A resident asked if the results from the affordable housing survey have been received. The Chairman explained that the files had only been retrieved from the previous clerk on the day of the meeting so it was not known.

A representative of the Village Hall Committee asked if the parish council consider granting funds to support redevelopment of the hall. The Chairman confirmed that the Parish Council would consider any request for grants once a proposal was submitted.

The Locum Clerk also directed the Village Hall Committee to Essex County Council's Community Initiatives Fund that could offer up to £20k to support such projects.

A resident reported that other parish councils in other districts who had to deal with lorry movements had achieved better restrictions in lorry traffic movements. For a similar development, Tending District Council have a restricted amount of only 6 lorries per day versus the current 20/30 lorry movements that drive through Fordham.

The Chairman of Fordham Football Team asked if the Parish Council would consider building changing facilities for the Parish football pitch. They currently have to hire the Village Hall for shower and changing facilities but it is not always available so they have to hire other pitches with changing facilities which is very costly. If the football club could offer the facilities, they could create more teams including children's teams for Fordham.

The Chairman reminded the meeting that the Village Hall Committee are currently working to redesign and rebuild the hall with plans to incorporate changing facilities. The Chairman of the Football Club welcomed the information but questioned timings as the Football Club must arrange for facilities at the start of next season and doubted if the village hall would have their plans in place, approved and rebuild underway by August. The Chairman suggested that the Football Club and Village Hall representatives met and prepared a project plan with costs, budget and timings and submit to the Parish Council, so they could consider both projects.

The Chairman of Fordham football team asked if the Parish Council would repair and maintain the pitch by aerating the field so it can be played on during the bad months. The Chairman agrees to look at the costs associated with this and will report back at the next Parish Council meeting

A resident asked if there has been any progress with a request to insert double yellow lines from the start of the village to the three horseshoes pub as vehicles are being parked dangerously. The Chairman noted that files have only just been received from the previous Clerk and the new Clerk will investigate this request.

A resident noted that there are too many speeding vehicles through the village and asked if the council had made any arrangements for Speedwatch. The Chairman reported that there is a meeting on 3rd march at 10.30am in the village hall to create a speed watch working party for the four locations that have been identified and approved for surveillance.

A resident advised that the kerb on Sunnyside Road is becoming increasingly dangerous and asked when Highways was going to fix the problem. The Chairman asked if photos be sent to the Clerk so she can report the problem to Highways.

The meeting reopened 19.51

18/19 To consider applications for co-opted councillors

This item was moved forward for consideration.

Following a brief discussion, it was agreed to accept both applications for co-option and continue to advertise for the remaining vacancies to be filled.

Resolved. To accept application from Christine Church and Richard Gregory. Proposed Cllr Head Jenner, seconded Cllr Turner and carried unanimously.

18/17 To appoint new Clerk

Resolved. The Council appoints Kathryn Cameron as Clerk to the Parish Council, Proper Officer and Responsible Financial Officer. Proposed by Cllr Head Jenner, seconded by Cllr Turner and carried unanimously.

18/18 To receive planning application no 173259

Cobbs, Fossetts Lane– Proposed side extension

Resolved – no objections from Councillors

18/20 To approve the planting of a Shrub on the village Green

It was agreed that the shrub would be specified in consultation with Fordham in Bloom and on condition that The Beavers Group must agree to maintain the tree at all times. The Clerk will advise the Beavers of the decision and conditions.

Resolved – The council authorises the Beavers Group to replace the dead tree with an appropriate shrub and work in consultation with Fordham in Bloom. Proposed Cllr Head Jenner, seconded Cllr Turner and carried unanimously.

18/21 To approve Hunnaball Memorials Invoice for war memorial

Resolved. The council authorises payment of the invoice totalling £720.00 for the installation of a new clock and marble surrounds. Proposed Cllr Head Jenner seconded Cllr Durlacher and carried unanimously.

18/22 To approve outstanding invoices for payment

Motion. The council authorises payment of the following invoices:

Fordham Village Hall – January 2018	£54.00
Hill Farm Landscapes – December 2017	£1,207.14
Hill Farm Landscapes – January 2018	£1,207.14
Hill Farm Landscapes – February 2018	£1,207.14
Letchwood – Management fees January 2018	£275.00
Letchwood – Office equipment	£498.00

Resolved. The invoices are approved for payment. Proposed Cllr Head Jenner seconded Cllr Durlacher and carried unanimously.

18/23 To receive update for Fairfield's Farm planned expansion

Cllr Head Jenner explained that a new committee has been formed with Wormingford Borough Council and they are looking for representatives from the village as well as the Parish Council. Cllr Head Jenner will be attending the meeting on the 8th March and would like a member of the village to attend with him.

18/24 To note the acquisition of a .gov email and website

The Council notes the information. The website will be live by the end of the week and will cost an average of £100 per year for hosting along with 5 .gov email addresses. The Clerk will maintain the website and asks the Councillors and Village to let her know what information they would like to see on it. A notice will be placed on the notice board once it has gone live.

18/25 To consider new staffing matters

Resolved. The Council approves the purchase of a monthly contract telephone for the Clerk's use at a cost of £10 pcm. Proposed Cllr Jenner, seconded Cllr Turner and carried unanimously.

19/26 Items for next meeting

Website information – what information is required

Update on VH and FC

Councillor training

Chairman's Training Course in May - EALC

Clerk training course starting in April – EALC

Discuss pricing to airiate the field hired by the football club

Reports from Councillors

Cllr Durlacher informed the council that it is highly likely that Colchester Skip Hire will have their planning permission approved once it has been submitted. They have already had environmental and ecology surveys and it is one of the most advanced recycling plants in the country.

Meeting ended 20.22pm