

Fordham Parish Council Agenda

Dear Councillor, you are summoned to attend a meeting of the Parish Council to be held at Fordham Village Hall Church Road, Fordham Colchester, Essex commencing at **7.30 pm on March 22nd 2018**. The Public and Press are invited to attend.

Signed (chairman)

Dated

- 18/27 Those present and apologies for absence**
Motion. To record and accept apologies for absence
- 18/28 To receive any declarations of interest from councillors**
- 18/29 Minutes of the meeting held on 20th February 2018**
Motion. The minutes of Full Council Meeting held on 20th February 2018 are accepted as a true record
- 18/30 Public question time**
The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish
- 18/31 To consider request from the Village Hall to have vehicular access to park behind the village hall for the coffee morning on 7th April**
Motion. The Council agrees to parking arrangements, weather permitting, with a representative from the Council supervising
- 18/32 To consider request to host a monthly market on the Village Green**
- 18/33 To consider the purchase of a Dictaphone to record speeding cars for Village Speedwatch Team**
Motion. To approve purchase
- 18/34 To consider purchase of parking cones for road opposite village hall when the Football Team is playing a home game**
Motion. To approve purchase
- 18/35 Care and maintenance of football pitch**
To consider costs if available
- 18/36 To receive an update from the Football Club for proposed changing facilities**
- 18/37 To receive update from Village Hall proposed renovations**
- 18/38 To receive update from housing survey**
- 18/39 To receive Councillors reports**

- 18/40** **To record planning application no 180077**
8 Church Road, CO6 3NA – Proposed side and front extension. Revised Drawings
To record the comments submitted by the council
The Parish Council have no objections to the plans but there must be room for two cars to park on the drive.
- 18/41** **To record new Fordham website is ‘live’ and work in progress**
www.fordham-pc.gov.uk
- 18/42** **To note payroll and administration is complete for the new Clerk**
- 18/43** **To note the Clerk commences CiLCA training on 18th April**
- 18/44** **To approve outstanding invoices for payment**
Motion. Approve invoices listed in appendix A
- 18/45** **Items for next meeting**

Fordham Parish Council
Minutes of Parish Council meeting
Held at Village Hall, Fordham, Colchester, Essex
7.30pm on March 22nd 2018

18/27 Those present and apologies for absence

Chairman – Nigel Head-Jenner (NHJ)

Councillors – Durlacher (ND), Light (RL), Alexander (CA), Gregory (RG)

Also present – Nigel Chapman (Borough Council), Mrs Cameron (KC) Clerk, Mr Letch (ML)

Locum Clerk, 11 members of the public

Not Present – Cllr Turner

Resolved. Apologies for absence were accepted from Cllrs Pallent.

Proposed Cllr Head-Jenner, Seconded Cllr Durlacher and carried unanimously

18/28 To receive any declarations of interest from councillors

There were no declarations of interest

18/29 Minutes of the meeting held on 20th February 2018

Resolved. The minutes of Full Council Meeting held on 20th February 2018 are accepted as a true record with the following amendments being made to the minutes, then agreed and signed

Item 18/20: it was agreed to plant a tree (not a shrub) like for like to replace the dead tree.

Item 18/19: Christine Alexander was appointed – Church is the incorrect surname

18/30 Public Questions time

A resident asked for more information about affordable housing in the village and how someone could make an application. Cllr Chapman responded and suggested the resident contact the Borough Council and all applications are considered on a need basis.

A resident informed the council that they were aware of residents in two roads that did not receive the affordable housing survey, Sunnyside Road and Herrings Way and this would have had an effect on the results.

A resident asked if there is anything that can be done about the traffic speeding through the village especially Ponders Road. Cllr Head-Jenner noted speed watch training for 8 residents will be completed by the end of the week and asked for more volunteers in order to increase the checks. The following locations have been approved - Shoulder of Mutton pub, School, village playing field and Rams Farm.

It was suggested to investigate purchasing and sharing a solar speed unit (approx. £8,000 to purchase) with other parishes. The unit would be moved around several installation points to get best use from it.

It was agreed that a letter will be written from the Council to the waste company asking them to restrict the road use for their drivers and make them aware of the speed limit for the road.

A resident noted a broken pipe has been fixed by the council on Ponders Road however there is no footpath and this should be reviewed. **It was agreed** to invite Cllr Ann Brown to the next meeting and for this to be discussed further.

It was also agreed to invite Rob from Fairfileds to a future meeting to discuss damage limitation to the village roads, speeding vehicles and if financial contributions would be considered.

It was agreed the Clerk will compile a list of companies to write to requesting that they reduced their use of Ponders Road.

A resident asked about the proposed expansion of the skip company. Cllr Durlacher noted that he is being kept up to date with plans and that once the application has been made there will be an option for locals to make comment.

A resident noted that the Dog Bin on Rams Farm Road has not been emptied. Colchester Borough Council have been contacted and it will be emptied as soon as possible.

A representative from the Village Hall noted that the defib machine has been purchased and will be fitted outside the Village Hall in the next week. Anyone can use when necessary and detailed instructions are on the unit.

The meeting reopened 20.03

18/31 To consider request from the Village Hall to have vehicular access to park behind the village hall for the coffee morning on 7th April

Resolved. The council agreed to the parking arrangements pending weather and ground suitability. Village Hall will be responsible for checking the ground is suitable, separating cars and pedestrians and rectifying any damage to the ground. The council requested a copy of the public liability insurance to hold on file for this and any future events.

Proposed Cllr Head-Jenner, Seconded Cllr Durlacher, unanimously agreed

18/32 To consider request to host a monthly market on the Village Green

A proposal was received, however more detailed information is required.

Resolved. The Council agreed to defer the decision until more information is available.

Proposed Cllr Head-Jenner seconded Cllr Durlacher

18/33 To consider purchase of a Dictaphone to record speeding cars for Village Speedwatch Team

Resolved. The council agrees to the purchase a console at a cost of no more than £50.

Proposed Cllr Head-Jenner, Seconded Cllr Light

18/34 To consider purchase of parking cones for road opposite village hall when the football team is playing at home

Resolved. The Council agrees to the purchase 2 packs £45 per pack – the Football club will be responsible for putting them out.

Proposed Cllr Head-Jenner, Seconded Cllr Durlacher, unanimously agreed

18/35 Care and maintenance of football pitch

Quotes not available at time of meeting, this will be discussed at the next meeting

18/36 To receive an update from the Football Club for the proposed changing facilities

The football club were not in attendance at the meeting

18/37 To receive update from Village Hall proposed renovations

A Village Hall representative reported there is a meeting next week to discuss planning and building regulations to knock down the current shed and outbuildings and replace with comparable size extension and to find out who owns the land. An update will be provided at the May meeting.

18/38 To receive update from housing survey

350 surveys distributed within the parish, 66 responses received – a response rate of 19% which is slightly below the county average of 25%

83% of all respondents would be supportive of a small affordable development for local people

18 respondents (27% of all respondents) stated a need for alternative housing
 The main reason for needing to move is to downsize, closely followed by setting up their first home
 61% aspire to a 2 bedroom property
 61% aspire to a house followed by a 17% need for a bungalow
 44% aspire to renting a housing association / council house followed by 28% desiring to own their own property

18/39 To receive councillors reports

Cllr Durlacher reported a car has been taken apart and abandoned near feathers cottages.

Cllr Durlacher reported he will attend a meeting with Colchester Skip hire and he will reiterate that Ponders Road is not suitable for the drivers to use when delivering to the skip company.

It was noted that the Monday community bus has ceased, and the Clerk was asked to investigate.

Cllr Head-Jenner attended speed watch training

Borough Councillor Nigel Chapman reported there is a meeting with Fairfields planned and minutes will be circulated to the Council.

18/40 To record planning application no 180077

8 Church Road, CO6 3NA – Proposed side and front extension. Revised Drawings

To record the comments submitted by the council

Resolved. *The Parish Council have no objections to the plans but there must be room for two cars to park on the drive.* Proposed Cllr Head-Jenner, Seconded Cllr Alexander

18/41 To record new Fordham website is 'live' and work in progress

Noted website address is: www.fordham-pc.gov.uk

Email address is: clerk@fordham-pc.gov.uk

The Council noted items they would like to see on the website:

- Waste lorry collection dates
- Events
- Fordham in Bloom

A redirection will be placed on the old site to redirect to a new one.

18/42 To note payroll and administration is complete for the new Clerk

New payroll has been completed and the contract of employment for the Clerk will be signed.

18/43 To note the Clerk commences CiLCA training on 18th April

Noted Certificate in Local Council Administration

18/44 To approve outstanding invoices for payment

Appendix A

Q No	Payable	Purpose	Amount
1763	Chris Cousins	Garden Care/General Maintenance February	£68.00
1765	Hill Farm Landscapes	Village maintenance – March 2018	£1270.00
1766	Chris Cousins	Garden Care/General Maintenance March	£68.00
1767	Letchwood	<u>Interim</u> management	£275.00

	Letchwood	Webhosting annual subscription	£60.00
1768	Kathryn Cameron	Mileage to Harwich/Office Stationary and supplies	£99.57

Resolved. The invoices are approved for payment. Proposed Cllr Head Jenner seconded Cllr Durlacher and carried unanimously.

18/45

Items for next meeting

Tuesday 24th April

- To discuss traffic issues in the village including road conditions, traffic and speed
- To invite Colchester Skip hire and Rob to attend a future meeting and provide input to reduce speed in the village
- To discuss costs to aerate the football pitch
- To discuss housing survey results if they are available and report why roads weren't delivered to

Meeting ended 20.37