



Fordham Parish Council Meeting

M I N U T E S

Meeting held Tuesday 24th January 2023 at 7.30pm

Those present

Councillors: G Branagh (Chairman), D Chapman, N Durlacher and M Hamilton-Macy

Also In Attendance: K Cameron (Clerk)

There was 2 members of the public present

22-23/118 Welcome those present and apologies for absence

The Chairman welcomed everyone to the meeting and noted apologies were received from Cllrs C Alexander, H Branagh and L Pfander

Resolved. that apologies for absence be accepted

22-23/119 To receive any declarations of interests from Councillors

Cllr N Durlacher declared a non-pecuniary interest for item no 22-23/123 planning application no 222942 as he is related to the applicant

Resolved. that the declarations of interest recorded from Councillor Durlacher be accepted

22-23/120 Minutes of the Parish Council meeting Tuesday 22nd November 2022

Resolved. The minutes of the Parish Council meeting Tuesday 22nd November 2022 are accepted as a true record and the Chairman signed.

22-23/121 Public question time

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the Parish

Members of public at the meeting did not raise any issues at the meeting.

22-23/122 Received report from County and City Councillors if in attendance

There were no County or City Councillors at the meeting

22-23/123 Planning

123.1 Planning applications received to 17th January 2023

Resolved. That the following responses were prepared for submission

Type of Ap	Application No	Address	Description	Fordham PC response
Listed building	222942	Fordham Hall, Church Road, Fordham Colchester CO6 3NL	Repair work to treat damp found around the chimney of the first floor bedroom. The dampness appears to be caused by salt contamination in the brickwork and plasterwork. A specialist has recommended the application of a cavity drained membrane.	Response: Fordham Parish Council have no objections to the plans
FULL	223165	Kings Vineyard, Fossetts Lane, Fordham Colchester CO6 3NY	Replacement dwelling and construction of detached garage	Response: Fordham Parish Council have no objections to the plans

123.2 Planning applications received between 18th to 24th January 2023

Resolved. that the following response was prepared for an application received on 23rd January that was presented at the meeting on 23rd January 2023

Type of Application	Application No	Address	Description	Fordham PC response
Class J installation or alteration of solar equip on non-domestic prem	230101	CSH Environmental Ltd, Greenacres, Packards Lane, Wormingford Colchester CO6 3AH	Application for prior approval of the installation of solar PV equipment on the roof of a non domestic building.	Response: Fordham Parish Council have no objections to the plans

123.3 Planning decisions received

Members noted the planning decisions received 30th November 2022

Application No	Address	Description	FPC Comment	Decision
222467	The Conifers, Wormingford Road, Fordham Essex CO6 3NS	Change of use of dwelling currently operating under use Class 3 (b) to C2 incorporating the addition of an outbuilding containing 2 supported living accommodation units to provide 24 hour complex needs care	Fordham Parish Council has no objections to the plans	Approve Conditional 30.11.22

22-23/124 Precept submission for 2023-24

Members were advised that Colchester City Council agreed to grant a total of £1,818.00 to Fordham Parish Council. In 2022-23 the Council agreed to not increase the precept for the 4th year running and draw on reserves if required, however in these uncertain times it was agreed that this would not be prudent and in the November Budget meeting it was agreed that the Band D property will increase by 5% for 2023-24. This will mean a £4.51 increase for the year from £89.95 to £94.46 which equates to an additional 38p per month for residents and the Council will draw on reserves of up to £1,050 if required.

Resolved. That precept figures for 2022-23 be approved and submitted to Colchester City Council as follows:

Band D equivalent of £94.46 Total precept demand of £31,124 based on 329.5 tax base

Reserves of £1,050 may be called upon if required

22-23/125 Review of Standing Orders

Members reviewed the amendments that have been approved nationally and agreed to adopt the latest Standing Orders.

Resolved. To agree to adopt the new revised Standing Orders

22-23/126 Meetings for 2023-2024

Members discussed meeting dates for the forthcoming year, agreed to the current format and as it is an election year agreed to cancel the meeting scheduled for 25th April and to hold the Annual Parish Council meeting on Tuesday 9th May in line with government legislation. It was also agreed to hold the Annual Parish meeting on the 9th May at 7pm. All meetings to take place at 7.30pm in the Village Hall.

Dates approved as follows:

Cancel meeting scheduled for 25th April

Meeting dates 2023: 9th May, 27th June, 25th July, 12th Sept, 31st Oct, 28th Nov

Meeting dates 2024: 23rd Jan, 27th Feb, 26th March, 22nd April

Resolved. that the above dates be approved for 2023-24 for Parish Council meetings held in the Village Hall

22-23/127 Parish Council Commendations

Members discussed the nominations and agreed to present the commendations at the Annual Parish Meeting on the 9th May 2023.

Resolved. that commendation awards were agreed and will be presented at the Annual Parish Meeting.

22-23/128 Traffic Calming

The Chairman submitted a report for Councillors with the other traffic calming measures insert chart??

1	School Crossing	A decision is anticipated at the March LHP meeting
2	School zig-zag lines and 20mph advisory signage	The school advisory 20mph with wig-wags is scheduled for w/c 6 th February 2023
3	Vehicle Activated Sign	still awaiting a response
4	Village 30mph Gateways	CLlr Barber will consider funding this via locality budget
5	Trucam Speed Gun	Have requested costings from Essex Police
6	Quiet Lanes	currently in the LHP Scheme Validation Process, and we await findings from it
7	Kerbs & Resurfacing Plummers Road	This is being considered through the LHP under reference LCOL222058 and is in the LHP Validation Scheme process
8	Road Speed Roundels on Roads	Not an LHP issue, this would need to be considered by Highway Maintenance team.
9	Ponders Road Advisory signage 'Not suitable for HGV's	CLlr Barber will submit an application for restrictions now the road hierarchy remodel has been completed
10	20s Plenty for Essex	20s plenty is being included in the review of speed management policies.

128.1 VAS unit

The Chairman advised that the working group met to agree the next steps of the project. It was agreed that Wormingford will have the VAS unit installed and will keep it for a two-three month trial and deal with any teething problems. The WG will meet 6 weeks after installation to agree a rotation schedule for Sudbury Town Council. Fordham are still waiting for confirmation from Highways that the new proposed site at Plummers Road meets the criteria and will provide an update once more information is available.

Resolved. that the service level agreement with Sudbury Town Council be signed

128.2 20s Plenty

Members reviewed the proposal to support the national 20s plenty campaign that has been adopted by more than 15 Councils in Colchester City and agreed to write to Essex County Council to request 20mph speed limits on streets throughout Fordham where people live and work.

Resolved. that the Council support the Campaign

22-23/129 Events

129.1 Christmas Lights Switch on

The Chairman provided a report detailing the success of the event which saw the attendance of around 65+ attendees. Attendance was slightly lower than 2021 but this could be due to last year was the first Christmas year emerging from COVID; day change from Sunday to Saturday and two other events taking place in the village on the same day (VH & All Saints). Nevertheless it was a success, the weather was kind and having a local resident and ex-footballer ably assisted by the young daughter from a local family added to this being a Fordham community event.

The Chairman expressed his thanks to Cllr D Chapman and Mrs Chapman (past Councillor) for creating a great template for this event and all the FPC Councillors and especially Cllrs Alexander and Hamilton-Macy who contributed loan of lights, procuring trees, technical expertise (and more), the Clerk, Mrs J Griffiths from the Community Hub and her Church team, Mrs W Shephard and the Village Hall Committee, Colne Endeavour Band, Bethany lead vocalist, Mr & Mrs Travis, Mr Haynes and the Speedwatch team, Mr Cook and Paris for switching the lights on and all those who loaned their slow cookers.

There were a number of lessons learned which have been noted and will be used as guidance for the next event.

129.2 Coronation

Members received a verbal project update and that there are plans to have entertainment and games at the picnic event. Residents will be asked to bring a blanket and chair for the afternoon, garden games will be available and the village hall committee plan to have a cake stall. Other ideas discussed were to ask the Colne Endeavour band to play, to consider a bouncy castle/soft play or donkey rides and having a back up for bad weather. A full report and proposal of costs will be submitted at the next Parish Council meeting for approval.

22-23/130 Finance

130.1 To receive finance reports for 17th December 2022 and 17th January 2023

Resolved. that the finance reports and bank statements for 17th December 2022 and 17th January 2023 be approved.

130.2 Project funding received

To note donation funds have been received from CSH for the renovation of the War Memorial and that there is zero cost to Fordham Parish Council for the restoration

130.3 Invoices for payment received between 23rd November 2023 to 17th January 2023

Resolved. To approve payments listed in appendix A total £9,530.01

Payable	Purpose	Amount (* VAT)
Three mobile	Mobile phone	£7.00
Viking	Office supplies	£51.89
J&M Payroll Services	December Payroll <i>Including HMRC/Ni/Pension</i>	£1,263.28
J&M Payroll	Fees (Nov)	£30.00*
Fred Smith Christmas Trees	Christmas Tree	£180.00*
Lodge & Sons	War Memorial	£4,865.88*
Lodge & Sons	Bus Shelter seating	£750.00*
J&M Payroll Services	January Payroll <i>Including HMRC/Ni/Pension</i>	£1,263.28
J&M Payroll	Fees (Dec)	£36.00*
C Cousins	H&S Checks	£160.00
Broxap	Bins	£922.68*

130.4 Invoices for payment received between 18th to 24th January 2023

Resolved. that there were no further payments to approve at the meeting

22-23/131 Health & Safety and Village Maintenance

131.1 Weekly H&S checks for the Playground

w/c 14th, 21st, 28th November 2022

w/c 5th, 12th, 19th, 26th December 2022

w/c 2nd Jan 2023

The Clerk noted that no faults have been reported from the weekly playground checks.

Resolved. that the weekly H&S reports be approved

131.2 War Memorial

To note the render of the War Memorial has been subject to frost damage and will be resolved Jan/Feb when the weather improves. The War Memorial Trust have been advised and have granted an extension for the project to be completed by the end of April 2023.

131.3 Grasscutting tender

Members reviewed the grasscutting documents and approved they are ready to go out to tender.

Motion. that the grasscutting tender be distributed for quotes

22-23/132 To receive Councillors reports

Cllr C Alexander requested that the expert hedging skills and time and care that has gone into maintaining hedge around the Community Orchard is highlighted to the Council and to express her thanks to those involved.

The Chairman advised that the election process will commence on 27th March and Councillors wishing to stand must submit the applications in person to Colchester City Council by 4th April. Information will be made available to members in the forthcoming weeks.

Cllr M Hamilton-Macy advised that the pot holes at the junction of Church Road and Lucas Ave have been repaired however there are issues with one of them and pictures will be sent for follow-up. Cllr Hamilton-Macy also advised that the bin has not yet been installed at the Shoulder of Mutton, that he is still waiting for a response from the Woodland Trust regarding the wildflowers project and that he would like bus operators to be reminded about speeding on the country lanes as there was a recent near miss of an accident with a bicycle.

22-23/133 To receive Clerks reports

The Clerk advised that the new bins will be installed by the end of the month and a review of the bins on the playing fields will be undertaken in the spring.

22-23/134 Items for next meeting

The next meeting will take place on 28th February 2023 at 7.30pm in the Village Hall

Resolved. To agree any further items for future Parish Council meetings

- Code of Conduct
- Review of Fordham Times
- Coronation proposal
- Grass cutting tenders in private session

There being no further business the meeting closed at 20.44