



Fordham Parish Council Meeting

M I N U T E S

Meeting held 25th April 2023 at 7.30pm

Those present

Councillors: G Branagh (Chairman), C Alexander, H Branagh and M Hamilton-Macy

Also In Attendance: K Cameron (Clerk)

There was 1 member of the public present

22-23/172 Welcome those present and apologies for absence

Resolved. The Chairman welcomed everyone to the meeting and apologies were received from Cllrs D Chapman, N Durlacher and L Pfander

22-23/173 To receive any declarations of interests from Councillors

Resolved. that there were no declarations of interest from Councillors

22-23/174 Minutes of the Parish Council meeting Tuesday 28th March 2023

Resolved. that the minutes of the Parish Council meeting Tuesday 28th March 2023 be accepted as a true record and the Chairman signed

22-23/175 Public question time

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the Parish

There were no issues raised by members of the public who were present

22-23/176 Received report from County and City Councillors if in attendance

There were no Councillors in attendance

22-23/177 Planning

177.1 Planning applications received to 18th April 2023

Resolved. that the following responses for the applications noted below were prepared

Type of Application	Application No	Address	Description
FULL	230748	44 Church Road, Fordham Essex CO6 3NE	Two Storey Side Extension, Single Storey Rear Extension and Replacement Porch
Fordham Parish Council Response: Fordham Parish Council have no objections to the plans			

177.2 Planning applications received between 19th to 25th April 2023

Resolved. that there were no applications received between 19th to 25th April 2023

177.3 Planning decisions received

The following planning decision was received by 25th April 2023

Application No	Address	Description	FPC Comment	Decision
230623 Planning in principle	Kenmore Lodge, Plummers Road, Fordham Colchester CO6 3NR	Application for permission in principle for demolition of existing shed and development of single residential dwelling on previously developed land using existing access.	Fordham Parish Council has no objections to the plans	Refuse 14.04.23

Members received a committee report from Essex County Council relating to the planning application detailed below. Further information can be viewed at: <https://planning.essex.gov.uk/Planning/Display/ESS/30/22/COL>

Application No	Address	Description
ESS/30/22/COL	Fairfields Farm, Fordham Road, Wormingford, Essex, CO6 3AQ	Retrospective planning permission for a composting facility to process 25,000 tpa of green waste to include the provision of weighbridge, 0.4ha of hardstanding for windrows and associated landscaping

21-22/178 Review of policies

178.1 Equal opportunities

Resolved. that that the Equal Opportunities Policy be approved and re-adopted 25th April 2023

22-23/179 Traffic Calming

The Chairman referred members to the traffic calming measures reported and noted that:

- The School zig zags, solar and 20mph signed have been implemented
- The school crossing has been approved in principle but awaiting costs
- That an ATC (Automated traffic count) will be performed at each village gateway and will be funded by ECC Locality budget thanks to Cllr L Barber
- Applications have been submitted to ECC Highways and LHP (Local Highways Panel) for Kerbs and resurfacing on Plummers Road, Ponders Road advisory signage (No HGVs) and the hazardous bend on Plummers Road
- That further information is being obtained with regards to the costs of a Trucam, the replacement of 30mph signs in the village and 20s plenty for Essex

Speedwatch reported 27 vehicles speeding in April with a top speed of 53 mph in a 30mph limit

The Chairman gave a further update with regards to the VAS unit noting that the installation in Wormingford has gone well and the data will be downloaded for review imminently. The licence applications for Fordham have been submitted and sent to the legal department for contracts on the 2nd April and residents for both sites have been notified of the pending plans. It was agreed seek costings and funding for the installation of posts at both sites and once obtained decide which site to use. It was also agreed that the Chairman and Clerk will sign the contract from ECC and instruct Apogee for utility stat reports as required.

Resolved. that costings and funding will be obtained for the installation of posts at two sites, that the contract be signed when received and the utility stats be requested once a decision has been made about which site to use

22-23/180 Events

180.1 Annual meetings

Members noted the new timings for the Annual meetings on Tuesday 23rd May 2023 as follows:

Annual Parish Council meeting at 6.45pm

Annual Parish Meeting at 8pm

180.2 Coronation

Cllr M Hamilton Macy provided an update for the Coronation picnic on Sunday 7th May. Posters have been put up around the village and will be sent to the school for circulation. Finer details have been confirmed and the village hall will be available on the day. It was agreed to add a debrief to the May agenda and discuss what to do with the monies raised at the meeting in June.

22-23/181 Finance

181.1 To receive finance reports for 17th April 2023

Resolved. that the finance reports and bank statements for 17th April 2023 be approved

181.2 To receive year end budget reports for 2022-23

Resolved. that the year end budget reports for 2022-23 be approved

181.3 Income received

Members noted the precept payment received from Colchester Borough Council and Grant payment from Community Awards for the Coronation event be received

181.4 Invoices for payment received between 29th March to 17th April 2023

Members were advised that there has been an increase of £48.31 for the April payroll due to the annual pay increase. The total payments presented in appendix A was amended to **£1,534.59** and not **£1,486.28** as published in the Agenda.

Resolved. that the payments listed in appendix A (below) total **£1,534.59** be approved

Payable	Purpose	Amount (* VAT)
Three mobile	Mobile phone	£7.00
J&M Payroll	Fees (Apr)	£36.00*
J&M Payroll Services	April Payroll <i>Including HMRC/Ni/Pension</i>	£1,311.59
C Cousins	Playground checks (Mar)	£100.00
C Cousins	Playground checks (Apr)	£80.00

181.4 Invoices for payment received between 18th to 25th April 2023

Resolved. that the payments listed in appendix B (below) total **£35.00** that were presented at the meeting be approved

Payable	Purpose	Amount (* VAT)
FEAG	Hall Hire	£35.00

Members were advised that with the addition of the invoices presented at the meeting, the total for invoices payable is: £1,521.28

Resolved: That a total £ 1,521.28 of payments be approved.

22-23/182 Health & Safety and Village Maintenance

182.1 Weekly H&S checks for the Playground

w/c 20th and 27th March 2023

w/c 3rd, 10th April 2023

Resolved. that no faults have been reported from the weekly playground checks

182.2 Contract for Litter Bin emptying

Members reviewed the contract and costs received from Colchester City Council (CCC) and discussed the affordability of emptying the bins. After lengthy discussions it was agreed to reduce all collections to fortnightly. It was agreed to seek costings from other waste collection contractors.

Resolved. that with the above amendments, the contract be signed

22-23/183 To receive Councillors reports

Cllr H Branagh advised members that she had organised two litter picking events in April which resulted in 7 bags of rubbish being collected. Thanks to all those who assisted on the days. It was concluded that only one litter picking activity is necessary going forward

Cllr C Alexander noted that books are being left on the bus shelter seats again and requested a poster be placed in the Fordham Times reminding users to take home books if there is no space available. Cllr Alexander also noted that cars are still being parked inconsiderably on the pavements in the village and it was suggested that the Rural Police be invited to the Annual meeting so residents can raise this issue

Cllr M Hamilton-Macy requested that the village green grass be cut before the Coronation event. It was also noted that the War Memorial Clock needs attention and he will see what is required. Cllr Hamilton-Macy advised members that the common topic raised at the Coffee mornings are the potholes in the village, especially on Ponders Road and Plummers Road. Members were advised that the Village Hall renovations are going well and the hall will be ready for elections and the Coronation. It was also reported that the Woodland Trust are looking at re-seeding the wildflowers on the footpath by the orchard

22-23/184 To receive Clerks reports

There Clerk noted that a meeting will be held with the Internal auditor Chairman and Deputy Chairman on Tuesday 2nd May. A shared ownership house has become available in the village and members were encouraged to help spread the word before the house goes on the open market in July. Plans are being made for the Annual meeting and Hastoe will be attending to provide more information about affordable housing by Rams Farm Road. It was agreed to invite the Rural police to the informal meeting

22-23/185 Items for next meeting

The next meeting will take place on 23rd May 2023 at 6.45pm in the Village Hall (note time change)

Note the Annual Parish Meeting will take place on the 23rd May at 8pm in the Village Hall – this will be an informal meeting with refreshments, presentation of commendations representatives from Hastoe

Resolved. that the items listed below will be discussed at future Parish Council meetings

- AGAR submission and year end accounts
- Continuation of Coffee morning attendance
- Debrief of Coronation
- Funds distribution from the Coronation (June)

There being no further business the meeting ended at 8.30pm